



MUELLER & CO., LLP

MUELLER CONSULTING, LLC

Seasonal Tax Accountants

Seasonal Tax Accountants will be responsible for maintaining and preparing paperwork for local, state and federal level tax returns, related schedules and related reports during our busy season – January 2012 through April 2012. These positions will be located in our Elgin Office and will require approximately 30 to 40 hours per week.

These positions will be responsible for preparing detailed federal and state income tax support schedules, reviewing and preparing tax returns including multi-state tax returns, maintaining tax files, maintaining tax document retention and assisting the Tax Manager with tax planning and research.

Requirements:

- Bachelor's degree in accounting or taxation, desirable
- 2 – 4 years public accounting experience
- A working knowledge of taxation codes and regulations
- Strong communication skills, both oral and written
- Advanced proficiency with Microsoft Office, in particular Excel and Word
- Efficient knowledge of QuickBooks and Creative Solutions Accounting software
- Experience with CCH Prosystem Tax software, a plus

For immediate consideration, please send your resume:

Attention: Human Resources
FAX: (630) 377-2214
E-Mail: muellercareers@muellercpa.com